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# Puerco Valley Fire District

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(928) 688-3616 - PO. Box 39, Sanders AZ 86512

## NOTICE OF MEETING

The Fire Board of the Puerco Valley Fire District will meet in regular session on **May 16th, 2024, at 3:30 pm MST**. The meeting will be held at the Puerco Valley Fire Station in Sanders, Arizona. The Board may vote to go into executive session on any agenda item pursuant to A.R.S. § 38-431.03(A) (3) for legal advice with the district's attorney on matters as set forth in the agenda. Board Members or other participants may attend by telephonic conference. **The following items, topics, and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.**

## MINUTES

### 1. CALL TO ORDER / PLEDGE OF ALLEGIANCE: TIME 3:31pm

### 2. ROLL CALL OF BOARD MEMBERS AND ATTENDEES

Directors Toni Wood, Linda Jones, Darla Basamania, Sandy Begay (left meeting at 3:52pm), and Josie Forrester (via telephone/she left the meeting at 4:35pm). Also present were Chief Prentice, Chief Wood, and counsel Nicolas Cornelius (via telephone).

### 3. CALL TO THE PUBLIC:

Discussion and consideration of comments and complaints from the public. Those wishing to address the Puerco Valley Fire Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item raised on the call to the public. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public due to restrictions of the Open Meeting Law.

### 4. READING AND APPROVAL OF MINUTES:

Meeting of April 11<sup>th</sup>, 2024 **MOTION** Josie **SECOND** Linda **CARRIED** 5-0



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### 5. OLD BUSINESS:

Status of CON matters/ Arizona Dept. of Health Services matters, Federal Grant matters, Ambulance Matters, Accounting/CPA matters -Counsel/Chief Prentice/Tami

- Status of Con Matters- Counsel, both Chiefs and Training Captain Donald Waits are working on a response to DHS in reference to the run times. A corrective action plan is being written up to show DHS how we plan on reaching our required response times. We have until 7/2/24 to respond to DHS. After the CON renewal is approved, we will put in a request to amend the response times and start IFT's.
- Federal Grant Matters- Chief Wood got two more payments from FEMA.

Litigation matters: Snyder; Despain; DHS-Counsel

- On 5/15/24 counsel received the lawsuit that was filed by Brandie Despain. This lawsuit will be handled by VFIS.
- On 5/22/24, there will be a status conference in Phoenix for the Snyder lawsuit. Board Chair Toni Wood and previous Fire Chief Anselmo will be appearing. This lawsuit will be handled by VFIS.

Prices of maintenance on vehicles-Chief Prentice

- Maintenance has been completed on most of the vehicles. There is one more ambulance, a fire apparatus and a command truck that still need to have work done. Black & White Knight mechanic Frankie would like to purchase the two broken down ambulances that are parked in the back of the station. He will provide oil changes in exchange for purchasing the ambulances.

Board Elections-Director Wood

- Directors Toni Wood and Darla Basamania are up for re-election on 11/5/2024. They must turn in their paperwork to Apache County by 7/8/2024 by 5:00pm.

Board approval to hold an election for board members

MOTION Linda SECOND Josie CARRIED 3-1 Josie abstained

6-month evaluation & possible raise for Chief Prentice

**\*\*TABLED UNTIL NEXT MEETING\*\***

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ CARRIED \_\_\_\_\_



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### 6. REPORTS AND CORRESPONDENCE:

#### Correspondence

##### Fire Chief's Report

- Ambulance 1225 passed the AZDHS inspection and is now in service
- EMT/Firefighter Rivera quit in lieu of termination, \*\*addendum to add this information to new business on the agenda\*\*
- Wildland training has been completed and our firefighters are ready to go out on wildland fire calls.
- Still waiting to hear on the exchange of the scott packs
- We are fully staffed with 15 employees and 2 chiefs
- We re-established our relationship with the Petrified Forest and the AZ State Fire Marshal.

##### Expense Report

##### Financial Report

Approval of Finances: **MOTION** Toni **SECOND** Linda **CARRIED** 4-0

### 7. NEW BUSINESS:

Transfer of title of agricultural vehicle **MOTION** Linda **SECOND** Darla **CARRIED** 3-1  
\*Toni abstained\*

- A PVFD agricultural vehicle was given to previous Deputy Samuel Wood.

##### VFIS & 7710 Insurance Renewals-Chief Wood

- Moved to Executive Session

##### Chief's Truck needing maintenance-Chief Prentice

- Chief Prentice's white ford truck needs a new motor. The board requested that Chief Prentice get estimates from Show Low Ford, Gallup Ford, Flagstaff Ford and possibly places in the valley.

##### Obtaining estimates for future vehicle maintenance-Linda

- The board requests that Chief Prentice get estimates for all future maintenance on vehicles. The board voted on the exchange of oil changes for the purchase of the two broken down ambulances by Black & White Knight Service.

**MOTION** Toni **SECOND** Darla **CARRIED** 3-1 Josie voted no



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Kutak Rock Attorneys-Toni \*\*moved to exec session\*\*

**\*\*Addendum adding Termination of firefighter/EMT Tina Rivera\*\***

- EMT Rivera was served with termination paperwork on 5/6/2024. Chief Wood was going through the Wex Bank (fuel credit card) and found that EMT Rivera had used the gas card when she was not on shift. EMT Rivera was given the opportunity to quit in lieu of termination, she decided the quit.

**8. EXECUTIVE SESSION: TIME 4:37pm MOTION Darla SECOND Toni**

Status of CON matters, Status of Arizona Dept. of Health Services matters, Ambulance Matters, Accounting/CPA matters, Snyder notice of Claim, Primary Injunction for Despain-Counsel;

Snyder notice of claim-Counsel

Despain Preliminary Injunction/Civil Lawsuit/Ruling-Counsel

DeSpain CON hearing at Office of Administrative Hearings -Counsel

**9. NEXT FIRE BOARD MEETING WILL BE ON June 13th , 2024 at 3:30pm MST.**

**10. ADJOURNMENT: MOTION Linda SECOND Darla 5:10pm**