



Puerco Valley Fire District

(928) 688-2424 - PO. Box 39 Sanders AZ 86512

NOTICE OF MEETING

The Fire Board of the Puerco Valley Fire District will meet in regular session on **October 19th, 2023 at 3:30 pm.** The meeting will be held at the Sanders Valley Baptist Church, in Sanders, Arizona. The Board may vote to go into executive session on any agenda item pursuant to A.R.S. § 38-431.03(A) (3) for legal advice with the district's attorney on matters as set forth in the agenda. Board Members or other participants may attend by telephonic conference. **The following items, topics, and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.**

MINUTES

1. **CALL TO ORDER / PLEDGE OF ALLEGIANCE: TIME 3:33pm**
2. **ROLL CALL OF BOARD MEMBERS AND ATTENDEES:** Board Directors Josie Forrester, Darla Basamania, Sandy Begay, Linda Jones, and Toni Wood. Also present were Chief Anselmo, Office Manager Tami Wood, and counsel Nicolas Cornelius. Chief Prentice joined the meeting at 3:54pm.
3. **CALL TO THE PUBLIC:**
Discussion and consideration of comments and complaints from the public. Those wishing to address the Puerco Valley Fire Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item raised on the call to the public. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public due to restrictions of the Open Meeting Law.
4. **READING AND APPROVAL OF MINUTES:**

Regular Session of September 14th, 2023, MOTION Josie SECOND Linda CARRIED 5-0



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5. OLD BUSINESS:

Status of CON matters, Status of Grant, Status of Arizona Dept. of Health Services matters, Status of Audit, Ambulance Matters, Accounting/CPS matters, creation of new email domain (.gov)-Counsel/Chief Anselmo

- CON matters- We have received the CON that was issued to PVFD and it is currently in place.
- We are currently billing under our own Image Trend account. They are still working on our shell for PVFD and EMS.
- All the paperwork for .GOV has been turned in; we are just waiting for approval.
- Sam.gov is current & approved for the Grant.

6. REPORTS AND CORRESPONDENCE:

Correspondence

Fire Chief's Report

- We hired to fill in the vacant spots.
- Our CON is good for one year, the renewal is in May 2024. We will start working on the paperwork for the renewal in the next few months.
- Paint has been purchased to repaint the building.
- Got ambulance 1221 back, it is running great. We are working on getting it stocked so we can set up a time for DHS to inspect it.
- The badge/pinning ceremony is Sunday 10/22 at 1pm.

Expense Report

Financial Report

Approval of Finances: **MOTION Josie SECOND Sandy CARRIED 5-0**

7. EXECUTIVE SESSION: TIME 4:02pm MOTION Toni SECOND Josie

Status of CON matters, Status of Arizona Dept. of Health Services matters, Ambulance Matters, Accounting/CPS matters, creation of new email domain (.gov), Synder notice of Claim-Counsel;

8. NEW BUSINESS: Return to open meeting at 4:22pm

Per diem amounts-Linda

- Employees will only be reimbursed for what they spend or up to what is approved in the policy. The policy will be changed to reflect that cash purchases are allowed. Receipts will be required for all purchases.

Approval of Per Diem amounts: **MOTION Toni SECOND Josie CARRIED 5-0**

Image Trend accounts for billing-Chief

- We will be setting up a new bank account for EMS billing. The EMS account will be used to start paying off our debt to the county.

Approval of new account for Image Trend Billing: **MOTION Darla SECOND Josie CARRIED 5-0**

Auxiliary Account-Chief- TABLED

9. **NEXT FIRE BOARD MEETING WILL BE ON November 9th, 2023 at 4:30pm.**

10. **ADJOURNMENT: MOTION Josie SECOND Darla Carried 5-0**