



Puerco Valley Fire District

(928) 688-2424 - PO. Box 39 Sanders AZ 86512

NOTICE OF MEETING

The Fire Board of the Puerco Valley Fire District will meet in regular session on **August 10th, 2023 at 3:00 pm.** The meeting will be held at the Fire Station in Sanders, Arizona. The Board may vote to go into executive session on any agenda item pursuant to A.R.S. § 38-431.03(A) (3) for legal advice with the district's attorney on matters as set forth in the agenda. Board Members or other participants may attend by telephonic conference. **The following items, topics, and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.**

MINUTES

1. **CALL TO ORDER / PLEDGE OF ALLEGIANCE: TIME 3:09PM**

2. **ROLL CALL OF BOARD MEMBERS AND ATTENDEES:** Directors Toni Wood, Darla Basamania, Linda Jones, Josie Forrester, and Sandy Begay (joined at 3:15pm). Also present Chief Anselmo, Chief Prentice, Office Manager Tami Wood, and legal counsel Nicolas Cornelius (via telephone)

3. **CALL TO THE PUBLIC:**

Discussion and consideration of comments and complaints from the public. Those wishing to address the Puerco Valley Fire Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item raised on the call to the public. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public due to restrictions of the Open Meeting Law.

4. **READING AND APPROVAL OF MINUTES:** Sandy Begay was not here yet.

Regular Session of July 20th, 2023, **MOTION** Josie **SECOND** Darla **CARRIED** 4-0

Special Meeting of August 3rd, 2023, **MOTION** Darla **SECOND** Linda **CARRIED** 3-1
Josie abstained since she wasn't at this meeting.



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5. OLD BUSINESS:

Image Trend Contract- Chief

- A. Contract was tabled until we get the finalized one.

Approval of Contract: **MOTION** _____ **SECOND** _____ **CARRIED** _____

Status of CON matters, Status of Arizona Dept. of Health Services matters, Ambulance Matters, Accounting/CPS matters, creation of new email domain (.gov)-Counsel

- A. Status of CON Matters/Status of Arizona Dept. of Health Services Matters
 - A. Chief Anselmo, Bill Prentice and Tami Wood have been working hard to get all the required work done and submitted.
- B. Ambulance Matters
 - A. The ambulance inspections will be during the week of August 14th, on the 16th or the 17th.
- C. Accounting/CPS Matters
 - A. Lisa Parke is out until August 21st, will get any updates at the next meeting
- D. .Gov Domain
 - A. We got approval for the .gov domain, still working on finalizing it. When it is finalized, we will only be using puercovalleyfireaz.gov, will not be using puercovalleyfire.org any longer

Review of Director Jones previous Meeting items- update by Administration staff and Counsel.

- A. Chief Anselmo went over each item on the list. In the future, all items that were tabled (even if there are no changes) will be added to the next meeting agenda for discussion.

**PAUSED THE MEETING AT 4:05PM IN REFERENCE TO PAPERWORK BEING SERVED.
MEETING WAS STARTED AGAIN AT 4:07PM.**

6. REPORTS AND CORRESPONDENCE:

Correspondence

Fire Chief's Report

- A. Still waiting to pick up the 2nd ambulance, it is still enroute to Henderson, NV.
- B. Everything for the new ambulances has been ordered and received except for one item.
- C. The ambulance inspections are scheduled for August 17th. ADHS and Legal Counsel Nicolas Cornelius and Kathy Steadman will be here in person.

D. The narcotics safe is here. Will add a camera to the room with the safe.

E. Will update the monthly budget and bring it to each meeting.

Expense Report

Financial Report

Approval of Finances: **MOTION Sandy SECOND Darla CARRIED 5-0**

7. EXECUTIVE SESSION: TIME 4:30pm MOTION Josie SECOND Sandy

Status of CON matters, Status of Arizona Dept. of Health Services matters, Ambulance Matters, Accounting/CPS matters, creation of new email domain (.gov), Synder notice of Claim-Counsel;

Board members speaking about department/meeting business outside meeting setting (open meeting laws) —Counsel

Review of Director Jones previous Meeting items- update by Administration staff and Counsel.

8. NEW BUSINESS: Return to open meeting at 4:46pm

IT Support Contract-Chief

Approval of Contract: **MOTION Darla SECOND Josie CARRIED 5-0**

9. NEXT FIRE BOARD MEETING WILL BE ON September 14th, 2023 at 3:30pm.

10. ADJOURNMENT: TIME 4:53pm MOTION Josie SECOND Sandy